



## 16<sup>th</sup> IEEE Nanotechnology Materials and Devices Conference

*December 12-25, 2021 in Vancouver, Canada*

### Exhibitor Information

The following info is for those who wish to register as an exhibitor. If only wishing to provide monetary support for the conference, or to provide extra monetary support in addition to being an exhibitor, please see information under “Sponsorship Information”.

#### Conference Background

[IEEE NMDC](#) is a well-received international conference and has been held annually rotating in different parts of the world, having the last two editions in Stockholm, Sweden in 2019 and Virtually (due to COVID-19 restrictions) in 2020. IEEE NMDC brings together key researchers from every sector of nanotechnology, with a special focus on materials and devices. IEEE NMDC aims to highlight current work and future directions in nanotechnology-related research in the areas of

- nanomaterials and fabrications,
- nanoelectronics,
- packaging,
- nanophotonics,
- bioengineering,
- devices, and integration.

The IEEE 16th NMDC will be held in **Vancouver, British Columbia**, Canada on **December 12-15<sup>th</sup>, 2021** at the **Pinnacle Harbourfront Hotel**. The conference will be co-located with another conference – **IEEE CEIDP** (Conference on Electrical Insulation and Dielectric Phenomena) sponsored by IEEE Dielectrics and Electrical Insulation Society (DEIS). We expect an attendance of approximately 300-450 for the co-located events.

#### What Does an Exhibitor Registration Include?

- **On-site:** Dedicated table space for exhibit display; **Virtual option:** 6-10 minute recorded presentation available for on-demand viewing.
- Organization/Company logo inclusion in NMDC conference programme and [website](#)
- Full Conference Registration at NMDC 2021 for 1 person

## Exhibition Location

NMDC 2021 will be located at the [Pinnacle Hotel Vancouver Harbourfront \(pinnacleharbourfronthotel.com\)](http://pinnacleharbourfronthotel.com). Details on exhibition layout will be updated once information is made available.

Since this year the conference is co-located with IEEE CEIDP (Conference on Electrical Insulation and Dielectric Phenomena), you will have opportunity to interact with attendees from both conferences at your booth!

## Exhibit Selection

Tabletop selections will be assigned on a first-come, first-serve basis. Please note space is limited.

## Exhibit Amenities & Guidelines

- Information on the tables and power supply for use at the hotel will be updated once more details are made available.
- *Please note:* If you have an audio display, the audio must be limited to your space and entry way on either side of your table. The volume must not offend the exhibitors adjacent to your space.

## Exhibitor Fees & Payment

- **On-site Table-top** Exhibitor Registration Fee is \$1000 (in USD).
- **Virtual Exhibitor** Registration Option \$1000 (USD) - includes 6-10 minute recorded presentation available for on-demand viewing by all attendees.
- Exhibitor registration can be done online via credit/debit card on our registration page once set up. The organization/company representative planning to attend should register online on behalf of their group on our registration platform.
- If you would like to specifically send a cheque or arrange a wire transfer for payment, please contact us using this form for assistance.
- Please note: For cancellations received on or before November 1, 2021, all sums, less a service charge of 100 USD will be returned to the exhibitor. After November 1, 2021, no refunds will be made. Any refunds for cancelled exhibit space will be made after the completion of the Exhibition.

## COVID-19 Precautions

The IEEE NMDC 2021 Conference Committee is monitoring the situation on COVID-19 pandemic and the local restrictions in place in the Vancouver BC area. At this time, the conference is planned to take place in-person with provisions for remote participation and attendance. There is a contingency plan and registered exhibitors would be promptly notified of their options should the need arise.

## Contact

Questions/concerns, please email Michael Adachi ([mmadachi@sfu.ca](mailto:mmadachi@sfu.ca)) and Catherine Tran ([thiencat.tran@alum.utoronto.ca](mailto:thiencat.tran@alum.utoronto.ca)), Sponsors & Exhibits Chair.



## NMDC 2021 Exhibitor Form

### Exhibitor Information

Date Submitted	Point of Contact	
Exhibiting Company/Organization	Address	
On-site Representative	Phone	Email
Audio/Visual Requirements:    Electricity            Internet		
List other required equipment:		
Other Notes / Details:		

### Exhibitor Payment Information

Payments via credit card or wire must be made using the registration system, Exhibitor option at <https://ieeenmdc.org/nmdc-2021/registration/>. Email the exhibitor form page to the Sponsors & Exhibits Chairs at:

[mmadachi@sfu.ca](mailto:mmadachi@sfu.ca) (Michael Adachi) and [thienca.tran@alum.utoronto.ca](mailto:thienca.tran@alum.utoronto.ca) (Catherine Tran).

**Note: For cancellations received on or before November 1, 2021, all sums, less a service charge of \$100 will be returned to the exhibitor. After November 1, 2021, no refunds will be made. Any refunds for cancelled exhibit space will be made after the completion of the Exhibition.**

**I/we understand the Exhibitor Terms & Conditions**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **IEEE NMDC 2021 - Exhibitor**

## **Terms and Conditions**

### **1. Contract**

This application properly executed by applicant (exhibitor) shall upon written acceptance and notification of booths assigned by IEEE NMDC 2021 management constitute a valid and binding contract.

### **2. Assignment of Space**

Assignment of space to exhibitors and those making application will be made in the order of date and time received. IEEE NMDC 2021 will continue to receive applications and assign exhibit space, as it remains available, until shortly before the show opening date. In all cases, total booth payments must be received prior to show opening. IEEE NMDC 2021 assignment of booths is final and shall constitute an acceptance of the exhibitor's offer to occupy space. After assignment, space location may not be changed, transferred or canceled by the exhibitor except upon written request and with the subsequent written approval of IEEE NMDC 2021 management. IEEE NMDC 2021 management reserves the right to reassign exhibitor space in order to modify floor plan for overall benefit of the show.

### **3. Subletting Space**

No exhibitor will assign, sublet, or apportion the whole or any part of the space allotted to him, nor exhibit therein, nor permit any other person or party to exhibit therein, any other goods, apparatus, etc. not manufactured or distributed by the exhibitor in the regular course of his business except upon prior written consent of IEEE NMDC 2021 management.

### **4. Exhibit Space Rental Rates**

Exhibit space rental includes materials and services described herein. Show price per full-conference space contracted at \$1,000.

### **5. Payment Requirements and Cancellation Charges**

Applications require full payment before booths are assigned. Payment in full is required with submission of contract application or on the date indicated on the invoice. All cancellations must be made in writing and will be based on the following:

- For cancellations received on or before November 1, 2021, all sums, less a service charge of 100 USD will be returned to the exhibitor.

- After November 1, 2021, no refunds will be made. Any refunds for cancelled exhibit space will be made after the completion of the Exhibition.

It is understood that IEEE NMDC 2021 reserves the right, at its option, to reassign a cancelled booth regardless of the cancellation rate assessed. In the event that the premises in which the IEEE NMDC 2021 show is conducted shall become, in the sole discretion of IEEE NMDC 2021, unfit for occupancy, or substantially interfered with by reason of any cause or causes not reasonably within the control of IEEE NMDC 2021, this agreement may be terminated by IEEE NMDC 2021.

For this purpose, the term “cause or causes” shall include, but not by way of limitation, fire, flood, epidemic, earthquake, explosion or accident, blockage, embargo, inclement weather, governmental restraints, restraints or orders of civil defense, or military authorities, act of public enemy, riot or civil disturbance, strike, lockout, boycott or other labor disturbance, inability to secure sufficient labor, technical, or other personnel, failure, impairment or lack of adequate transportation facilities, inability to obtain, or condemnation, requisition or commandeering of necessary supplies or equipment, local, state or federal law, ordinance, rule, order, decree or regulation, whether legislative, executive, local, state or federal law, ordinance, rule, order, decree or regulation, executive, or judicial, and whether constitutional, or act of god.

Should IEEE NMDC terminate this agreement pursuant to the provision of this paragraph the exhibitor waives any and all claims for damages and agrees that IEEE NMDC 2021 may, after computing the total amount of IEEE NMDC 2021 cost and expenses in connection with its preparation for and conducting of the IEEE NMDC 2021 event, (including a reasonable reserve for claims and other contingencies), refund to the exhibitor, as and for complete settlement and discharge of all said exhibitor’s claims and demands, and amount which bears the same relationship to the fee paid by said exhibitor as the total refundable amount as computed above bears to the total amount of fees paid by all exhibitors.

## **6. Exhibit Booth Manning and Dismantling Schedule**

A representative must man exhibit space during all times when exhibition is officially open. Exhibit space must be maintained in a neat and orderly manner throughout the exhibition. Exhibitors may begin dismantling only after hours stated in exhibitor service manual. Exhibitors are responsible for removal of all materials used in their display. Any exhibitor leaving materials after hours stated in exhibitor service manual will be charged for the materials’ removal.

## **7. Losses or Damage**

Exhibitor agrees that IEEE NMDC 2021 shall not be liable for any damage or liability of any kind or for any loss, damage or injury to persons or property during the term of this agreement, from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space by exhibitor or any person thereon with the consent of exhibitor, and that exhibitor will defend, indemnify and save harmless, IEEE NMDC 2021 from all liability whatsoever, on account of any such damage, or injury, whether or not caused by

negligence of or breach of an obligation by exhibitor or its employees or representatives. Exhibitor will be liable for all damages, or liability of any kind or for any loss, damage or injury to persons or any property during the show from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space.

## **8. Demonstrations**

No demonstrations or solicitations shall be permitted outside of the exhibitor's assigned space, and no signs or placards may be displayed on persons or otherwise outside exhibit spaces.

## **9. Compliance**

The exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, state and federal governing bodies concerning fire, safety and health, together with the rules and regulations of the operators and/or owners of the property wherein the show is held.

## **10. Policy**

It is further agreed that the exhibitor will abide by and comply with rules and regulations concerning local customs that may apply, having agreements with the show Facility or with authorized contractors employed by IEEE NMDC 2021. Further this agreement is bound by applicable IEEE Policies on Nondiscrimination and the IEEE Event Safety and Conduct Statement.

## **11. Management**

The exhibitor further agrees that the conditions, rules and regulations of the IEEE NMDC 2021 management are made a part of this contract and that said exhibitor agrees to be bound by each and all of these rules and regulations, and that the management shall have the full power to interpret, amend and enforce all rules and regulations in the best interest of the show.

## **12. Alteration of Booth Space**

IEEE NMDC 2021 management shall be entitled to alter the layout if, in their opinion, this is in the general interest of the exhibition.