**10th IEEE Nanotechnology Materials and Devices Conference**

***September 13-16, 2015 | Anchorage, Alaska***

**Corporate Sponsor / Exhibitor Request Form**

After completing this form, please email to **zahirs@unbc.ca**and **e.perkins@ieee.org**

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| Audio/Visual Requirements: Electricity Internet Monitor Easel(s) |
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Donor / Exhibitor Guidelines

1. Provided tables are 8’ x 18” and will be covered. Indicate in ‘Other Notes’ if more area will be required by your display. 30” tables available for additional fee.
2. If needed, the power supplied will be 120 VAC and will power a video display or an audio player.
3. If you have an audio display, the audio must be limited to your space and entry way on either side of your table. The volume must not offend the exhibitors adjacent to your space.
4. You may set up your exhibit space on September 13, 2015 starting at 1:00 PM. Please have everything set up no later than **8:00 AM** on **September 14th, 15th, and 16th.** Tear down should be the last day of conference, **September 16th** by **3:00 PM**.
5. Please supply the name of your organization, the name of the person in charge of the booth and a telephone number where that person can be contacted during the conference.
6. Conference-supplied Audio/Visual cost will be billed back to the donor/exhibitor.
7. Payment for the exhibitor space must be received **10 days** before the Conference date. Payment can be made via “registration” with a confirmation note to: **zahirs@unbc.ca**and **e.perkins@ieee.org**

**Thank you for your interest in IEEE NMDC 2015**